

University of Richmond, School of Arts & Sciences
Dean, Patrice Rankine
Assignment and Responsibilities

The Dean serves as the head academic officer for Arts & Sciences and represents Arts & Sciences to the university and the broader community. Some examples of these broad duties include:

Hiring and retaining the best, most diverse faculty from all backgrounds for A&S
Making final decisions on hiring for all academic searches
Serving as liaison to the T&P Committee in A&S
Making T&P recommendations to the Provost
Overseeing Annual Performance Reviews (for pre-tenure faculty)
Overseeing Final Faculty Compensation and Merit Review
Completing Midcourse Reviews, through review of candidate
Making Endowed Chair recommendations to the Provost
Overseeing Faculty Development, particularly as it pertains to Career Profiles and Flexible Guidelines for Promotion
Leading appointment, training, and review of Department Chairs, Program Coordinators, and Associate Deans
Setting strategic direction for A&S, in consultation with A&S colleagues and university leadership
Ensuring that A&S's plan is aligned with university and A&S Financial Planning and Budget
Collaborating with Dean's Advisory Council
Working with Communication to cast the School's vision
Leading Academic Council in A&S
Reviewing Associate Deans, their roles and responsibilities, and delegating accordingly
Organizing and overseeing the Dean's Office, purview and personnel

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Associate Deans (REVISED)

Assignment and Responsibilities

Associate Dean, Eric Yellin, Interim ARTS, LANGUAGES, AND CULTURES

Point of Contact for Division I

Dean's liaison to the following departments:

Art and Art History, Classical Studies, English, LALIS (Latin American, Latino, and Iberian Studies), LLC (Languages, Literatures, and Cultures), Music, Theater and Dance

Additional responsibilities in the School:

Help with annual merit review process
Coordinates Teaching Assignment Projections
Coordinates appointment of term and adjunct faculty
Coordinates process for new and revised course proposals
Grade appeals
Oversees Tucker-Boatwright Festival
Administrative leadership of C30
Other additional duties as assigned by the dean

School and University Committees:

University Academic Programs*
General Education Committee*

Associate Dean, Dan Palazzolo, Interim SOCIAL SCIENCES AND THE HUMANITIES

Point of Contact for Division II

Dean's liaison to the following departments:

Education, Geography and the Environment, History, Journalism, Philosophy, Political Science, Religious Studies, Rhetoric and Communications Studies, Sociology and Anthropology

Additional responsibilities in the School:

Helps with annual merit review process
Fall requests for term and adjunct faculty
Oversees Academic Program Review
Liaison to Interdisciplinary Programs
Other additional duties as assigned by the dean

School and University Committees:

Ex officio, Faculty Research Committee
Faculty Status and Credentialing*
Cultural Affairs*

Associate Dean, Ben Broening NATURAL AND APPLIED SCIENCES

Point of Contact for Division III

Dean's liaison to the following departments:

Biology, Chemistry, Math and Computer Sciences, Physics, Psychology

Additional responsibilities in the School:

Coordinates annual merit review process
Coordinates planning for equipment replacement

- Kresge, Arts Initiative

Coordinates space planning and renovation

- Offices, buildings

Other additional duties as assigned by the dean

School and University Committees:

Classroom Committee
Disabilities Committee*
Substantive Change Committee
Ex officio, Undergraduate Research Committee